

Report Number: QIP-ASI172887

Audit Date : 04 Nov.,2017

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

Company Name : Dongguan City Song Shun Mould Steel Products Co., Ltd.
 东莞市松顺模具钢材有限公司

Showroom : <http://songshunsteel.en.made-in-china.com>

Address : 1F, No. 1, East Fourth Street, Shatou Community, Changan Town, Dongguan, Guangdong, China

Product : Mould Steel, Alloy Steel, Special Steel, Carbon Steel, High Speed Steel.

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Production Capacity & Quality Control
4. Working Environment
5. Energy Saving and Emission Reduction
6. Photos



General Comments:

Dongguan City Song Shun Mould Steel Products Co., Ltd. is a manufacturer with 18 staffs. The company established in 2009 which located in 1F, No. 1, East Fourth Street, Shatou Community, Changan Town, Dongguan, Guangdong, China. Actual found the company occupied an area of about 3000 square meters. The company has successful foreign trading experience in Europe, North America and Southeast Asia.



Sign for and on behalf of
 SGS-CSTC Standards Technical Services Co., Ltd.



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SUPPLIER ASSESSMENT REPORT

Audited Company	Dongguan City Song Shun Mould Steel Products Co., Ltd.
Audited Site:	1F, No. 1, East Fourth Street, Shatou Community, Changan Town, Dongguan, Guangdong, China

Consigner of Assessment	Made-in-China.com		
Audit Type	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Re-audit		
Audit Date	04 Nov.,2017	Verify Report	www.sgs.com/ecv
Auditor	shihui tan	Reviewed by	Simon Wang

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Part A: General Information

Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	91441900696476647D
Year of established	13 Nov.,2009	Valid Date	Long Valid
Registered address	1F, No. 1, East Fourth Street, Shatou Community, Changan Town, Dongguan, Guangdong, China		
Actual address	1F, No. 1, East Fourth Street, Shatou Community, Changan Town, Dongguan, Guangdong, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	200000 RMB		
Name of legal representative	Ms Yanping Xie		
Business scope	Sales: mould steel; import and export of goods and technology import and export.		
1.2 Basic Information			
Contact person	Ms Yanping Xie		
Phone number	0086-769-85475596 0086-13723516041	Fax number	N/A
URL/Web address	http://www.songshunsteel.com		
Company type	<input checked="" type="checkbox"/> Manufacturer <input type="checkbox"/> Trading Company <input type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Associated company	N/A		
Products manufactured / sold scope	Mould Steel, Alloy Steel, Special Steel, Carbon Steel, High Speed Steel.		
1.3 Company Building Information			
According to: <input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input checked="" type="checkbox"/> Lease agreement <input type="checkbox"/> Observation Estimated on site			
The company area 3000 square meters The land occupies / square meters. (Confidential) The offices occupy 600 square meters. The workshops occupy 1200 square meters.			



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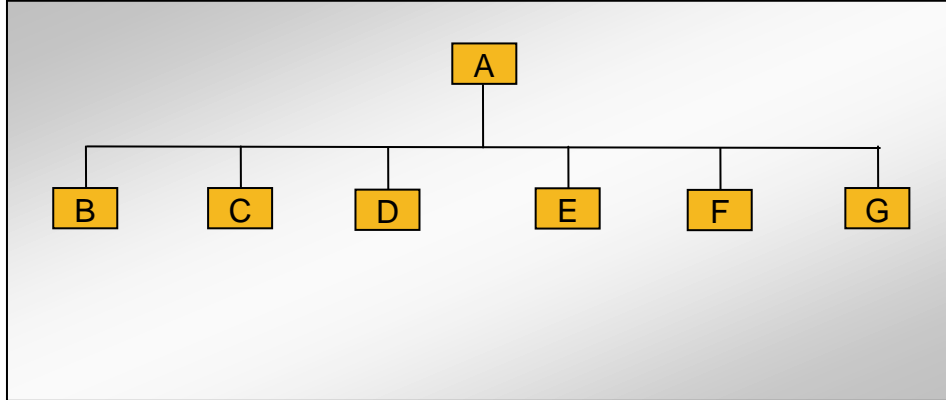
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Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	General Manager	1
B	Admin. Dept.	1
C	Fin. Dept.	1
D	Foreign Trade Dept.	8
E	Domestic Business Dept.	2
F	Purchase Dept.	1
G	Production Dept.	4
Number in total:		18

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
Foreign Trade Manager	Ms Wendy Shen	University	9/9 Years

Remark: Above information of key staff was based on interview with company representative

Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The import and export enterprise code.	91441900696476647D
The number of foreign trading staff with relevant trading experience.	<input type="checkbox"/> within 1 year 0 staff <input checked="" type="checkbox"/> 1-5 years 3 staffs <input checked="" type="checkbox"/> 6-10 years 5 staffs <input type="checkbox"/> over 10 years staff Total 8 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input type="checkbox"/> others:
Annual revenue of previous year	Confidential
Annual export revenue of previous year	Confidential
Estimated export revenue for this year.	Confidential
Overseas agent / branch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nearest port	Shenzhen Port
Acceptable quotation terms	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> CFR
Acceptable payment terms	<input checked="" type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input type="checkbox"/> D/P <input type="checkbox"/> PayPal <input type="checkbox"/> Western Union <input type="checkbox"/> Small-amount payment
Average lead time (Peak Season)	<input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time
Average lead time (Off Season)	<input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
<input checked="" type="checkbox"/> North America	Mould Steel, Alloy Steel, Special Steel, Carbon Steel, High Speed Steel.	Confidential
<input checked="" type="checkbox"/> South America	Mould Steel, Alloy Steel, Special Steel, Carbon Steel, High Speed Steel.	Confidential
<input type="checkbox"/> Europe		
<input checked="" type="checkbox"/> Southeast Asia/ Mideast	Mould Steel, Alloy Steel, Special Steel, Carbon Steel, High Speed Steel.	Confidential
<input type="checkbox"/> Africa		
<input type="checkbox"/> East Asia (Japan/ South Korea)		
<input type="checkbox"/> Australia		
<input type="checkbox"/> Domestic		
<input type="checkbox"/> Others		



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Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input type="checkbox"/> Have the written procedures and followed records <input checked="" type="checkbox"/> Have the written procedures but no records <input type="checkbox"/> Have relevant records without written procedure <input type="checkbox"/> No written procedures or followed records <input type="checkbox"/> Other
2	Does the company have an updated list of approved suppliers?	<input type="checkbox"/> The approved suppliers list was updated in _____ <input type="checkbox"/> Have the written suppliers without approved signature or date. <input checked="" type="checkbox"/> Provided some suppliers names <input type="checkbox"/> No approved suppliers list <input type="checkbox"/> Other

Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input type="checkbox"/> Have clear standards and written inspection records <input checked="" type="checkbox"/> No written standards but had inspection reports <input type="checkbox"/> Have the procedures but no inspection records <input type="checkbox"/> It's not necessary to carry out the inspection <input type="checkbox"/> Other
2	Is there a clear procedure for handling customer complaints?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input type="checkbox"/> Have the procedures to trace the raw materials. <input type="checkbox"/> Can trace main materials <input checked="" type="checkbox"/> Can trace production date. <input type="checkbox"/> Can't trace products <input type="checkbox"/> Other
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input type="checkbox"/> Has the clear procedure and followed records <input checked="" type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other



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Part E: Production Capacity & Quality Control

Section 1: Production Capacity

1.1 Production Workflow Chart					
	→		→		→
Raw Material		Sewing		Cutting	
	→		→		
Finished Product		Inspection		Packing	
1.2 Products Situation (Top three Product Categories)					
Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2016
N/A	N/A	N/A	N/A	N/A	N/A
1.3 Main Facilities					
Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity	
	Sewing Maching	Confidential	Confidential	1set	
	Cutting Machine	Confidential	Confidential	2sets	

Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Product R&D capacity	<input type="checkbox"/> Own brand <input type="checkbox"/> ODM <input checked="" type="checkbox"/> OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	<input type="checkbox"/> Very tidy <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Need to improve <input type="checkbox"/> Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	<input type="checkbox"/> Work Instructions /procedures <input checked="" type="checkbox"/> Workmanship standard /acceptance <input type="checkbox"/> Golden sample /Approval sample <input type="checkbox"/> Product picture <input type="checkbox"/> Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	<input type="checkbox"/> Has instructions and uniformly followed <input type="checkbox"/> Has instruction but no written records <input checked="" type="checkbox"/> Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	<input type="checkbox"/> Have instructions and uniformly followed <input type="checkbox"/> Have instruction but no written records <input checked="" type="checkbox"/> Finished product checked by packing staff
6	What type of inspection is used for finished products?	<input type="checkbox"/> Random inspection <input type="checkbox"/> Visual inspection <input type="checkbox"/> Function inspection <input checked="" type="checkbox"/> 100% inspection <input checked="" type="checkbox"/> Visual inspection <input checked="" type="checkbox"/> Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	<input type="checkbox"/> Marked and segregated <input checked="" type="checkbox"/> Segregated but not marked clearly <input type="checkbox"/> Not found on site
8	How are the non-conforming units handled?	<input type="checkbox"/> Repaired and re-inspection <input checked="" type="checkbox"/> Picked out <input type="checkbox"/> Used under control <input type="checkbox"/> Others



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Part G: Working Environment

Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	<input checked="" type="checkbox"/> Has written procedure and keeps adequate age documents of workers <input type="checkbox"/> Has written procedure but doesn't follow records <input type="checkbox"/> Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	<input type="checkbox"/> All workers sign employment contracts <input checked="" type="checkbox"/> Some workers sign employment contracts <input type="checkbox"/> Only management staff sign employment contracts <input type="checkbox"/> No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	<input type="checkbox"/> All workers have social insurance. <input checked="" type="checkbox"/> Some workers have social insurance <input type="checkbox"/> Only management staffs have social insurance <input type="checkbox"/> No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	<input checked="" type="checkbox"/> All staffs work kept to the policy <input type="checkbox"/> Most of the time it keeps to the policy except midseason. <input type="checkbox"/> Usually needs overtime. <input type="checkbox"/> No relevant records for working hours Describe the working hours: AM 8:30-12:00, PM 13:30-18:00
5	Does the company pay extra remunerations for all overtime work?	<input checked="" type="checkbox"/> For all overtime work. <input type="checkbox"/> For official holidays <input type="checkbox"/> For official holidays except weekend. <input type="checkbox"/> No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	<input checked="" type="checkbox"/> Provide dormitories for all staff <input type="checkbox"/> Provide dormitories for workers <input type="checkbox"/> Provide dormitories for management staff <input type="checkbox"/> No dormitories were provided. Describe the condition: 2person per room
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
2	Is the emergency medical supplies enough and easily used in workshop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
3	Does the company arrange health and safety training for new workers?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
5	Is there training needed and carried out for fire protection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other



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Part H: Energy Saving and Emission Reduction

Section 1: Environmental Management

1.1 Environmental Management		
Item	Content	Observations /Comments
1	Environmental Management System	<input type="checkbox"/> ISO 14001 Certificate <input type="checkbox"/> Cleaner production management <input checked="" type="checkbox"/> NIL
2	Environmental Impact Assessment	<input type="checkbox"/> The Report of Environmental impact assessment is approved by EPA N/A. <input checked="" type="checkbox"/> NIL
3	Check and Acceptance of Completed Constructive Projects	<input type="checkbox"/> The Report Completed Constructive Projects Inspection and Acceptance is approved. <input checked="" type="checkbox"/> NIL
4	"Three Simultaneity" for Environmental protection	<input type="checkbox"/> The Report of "Three Simultaneity" for Environmental protection Inspection and Acceptance is available. <input checked="" type="checkbox"/> NIL

Section 2: Water, Gas and Noise Control

2.1 Water, Gas and Noise Control		
Item	Content	Observations /Comments
1	Water-intaking	<input type="checkbox"/> Water-intaking license <input type="checkbox"/> No water-intaking license <input checked="" type="checkbox"/> No water taken from natural water body
2	Waste water	<input type="checkbox"/> Water-draining license or contract <input type="checkbox"/> Having carried out waste water treatment before draining <input type="checkbox"/> Having carried out waste water monitoring and the result of which being within the standard limit <input checked="" type="checkbox"/> No detail activities were found
3	Emission to air	<input type="checkbox"/> Air pollutant emission license <input type="checkbox"/> Having carried out air pollutant emission monitoring and the result of which being within the standard limit <input checked="" type="checkbox"/> No detail activities were found to reduce emission to air
4	Classification and Recycling for solid waste	<input checked="" type="checkbox"/> Having applied trash classification recycling <input type="checkbox"/> Having special warehouse for hazardous waste <input type="checkbox"/> No detail activities were found
5	Noise	<input type="checkbox"/> The company carried out noise monitoring and the result of which being within the standard limit one time per year <input checked="" type="checkbox"/> No detail activities were found



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Part J: Photos

Section 1: Photos of Documents

1.1 Photos of Documents

Description: Business License



Description: Export License



Section 2: Photos of Company

2.1 Photos of Company and Product Sample

Description: Company Gate



Description: Reception



Description: Office



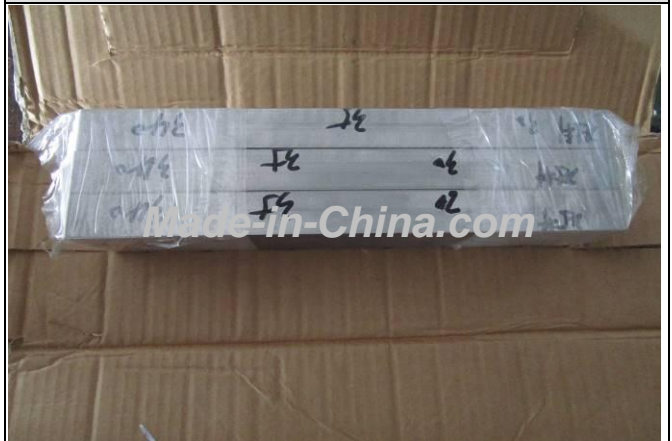
Description: Workshop



Description: Workshop



Description: Product Sample



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